

**GROWTH SCRUTINY COMMITTEE
AGENDA**

Wednesday 30th May 2018 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 2 nd May 2018.	To Follow
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	3 to 8
6.	Growth Strategy Update Quarter 3 – Quarter 4.	9 to 20
7.	Scrutiny Committee Work Plan 2018/19.	21 to 37
	<u>PART B – INFORMAL</u>	
	The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
8.	Review of Income Generation.	To Follow



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 18th May 2018

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley – Deputy Leader
Councillor S.W. Fritchley
Councillor B.R. Murray-Carr
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The remaining dates for meetings of Executive in 2017/18 are as follows:

2018 - 21st May

The dates for meetings of Executive for 2018/19 are as follows:

2018 – 18 th June	2019 - 7 th January
16 th July	18 th February
10 th September	4 th March
8 th October	1 st April
5 th November	
3 rd December	

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Medium Term Financial Plan	Executive	June 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
Medium Term Financial Plan	Executive	June 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
Fleet Vehicle Replacements	Executive	18 th June 2018	Report of Councillor B.R. Murray-Carr – Portfolio Holder for Community Safety and Street Services	Joint Head of Streetscene	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Trade Union Negotiations – Update	Executive	21 st May 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive Officer	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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Bolsover District Council

Growth Scrutiny Committee

30th May 2018

<p>Growth Strategy Update – October 2017 to March 2018 (Q3 & Q4 – 2017/18)</p>
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Report of the Information, Engagement & Performance Manager

This report is public

Purpose of the Report

- To report the Quarter 3 and Quarter 4 outturns for the Growth Strategy.

1 Report Details

- 1.1 The attached summary contains the progress for actions and performance outturns for performance indicators which support the delivery of the Growth Strategy. (Information compiled April/May 2018.)
- 1.2 In 2014 the Council committed to a Strategy to focus on unlocking the potential to deliver growth for the District. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council sets out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential.
- 1.3 The summary covers the three strategic priorities of the Strategy:
 1. **Supporting Enterprise:** maintaining and growing the business base
 2. **Enabling Housing Growth:** increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth
 3. **Unlocking Development Potential:** unlocking the capacity of major employment sites
- 1.4 A total of 6 performance indicators are at Exception with a full explanation provided within the attached appendix. 3 performance indicators are awaiting final data analysis with the final 2017/18 outturn expected later in 2018/19.

2 Conclusions and Reasons for Recommendation

- 2.1 This is an information report to keep Members informed of progress against the Growth Strategy noting achievements and any areas of concern.

3 Consultation and Equality Impact

- 3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 No finance or risk implications within this performance report.

5.2 Legal Implications including Data Protection

- 5.2.1 No legal implications within this performance report.

5.3 Human Resources Implications

- 5.3.1 No human resource implications within this performance report.

6 Recommendations

- 6.1 That progress against the Growth Strategy 2015-19 be noted.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All Corporate Plan Aims with particular emphasis on 'Unlocking our Growth Potential'.

8 Document Information

Appendix No	Title	
1.	Growth Summary – Q3-Q4 2017/18	
Background Papers		
All details on PERFORM system		
Report Author		Contact Number
Kath Drury, Information, Engagement and Performance Manager		01246 242280

Report Reference –

Bolsover District Council - Growth Summary Q3-Q4 2017/18

Unlocking Our Growth Potential

In 2014 the Council committed to a strategy to focus on unlocking the potential to deliver growth for the district. Through the Growth Strategy and the Corporate Plan 2015-2019 the Council set out its ambition to create a sustainable high performing economy. The Council established three strategic priorities to unlock our growth potential. A summary of the progress against these priorities for 2017/18 (October to March 2018) is as follows:

1. Supporting Enterprise: maintaining and growing the business base

- The new 'Invest Bolsover' website has been launched which provides targeted information about the investment opportunities across the district. It complements the service information held on the corporate website, and can be updated to reflect new opportunities. Ebulletins continue to be a useful tool to spread relevant messages to business contacts and partners.
- The number of new and start up businesses contacting the Council has increased since the launch of the Bolsover Business Growth Fund (BGF). Articles posted in the In Touch newspaper continue to generate interest, which then develop into applications. Several BGF grant workshops have been held to enable attendees to access assistance from the team and hone their application prior to submission.
- The Regeneration Frameworks were submitted to the National Urban Design Awards and were a Finalist in the Public Sector Award against stiff competition from two London authorities with much bigger budgets. Work continues on the development of the Regeneration Framework Action Plans through the work of the High Street Working Group, which meets regularly with input from Members and Senior Officers.
- BNED LEADER Approach: 7 projects have been approved, totalling £195,384.76, generating £404,543.45 match funding and creating 8 jobs. 5 of the 23 endorsed Expressions of Interest in development are from Bolsover District, totalling £285,235.60. Recently approved projects include Eckington Civic Centre, P Coates Holiday Barn in Ashover and RM Wright Ltd, a farm in Upper Langwith. Two projects in Bolsover District have now been contracted to a total of £42,690.56. Flyers promoting the fund have been sent within Business Rates correspondence and drop in sessions held for interested applicants in both districts. The Programme Team is back to full capacity following recent recruitment exercises and is working to meet the Rural Payments Agency's expectation of 50% of programme budget to be allocated by May 2018.
- Responded to 72 business enquiries - for the corporate plan period to date the Economic Development team has actively engaged with 121 businesses to support business growth.
- Attended 7 business and investment meetings with partner organisations (including the 'Best of Both Hubs' event at the Proact Stadium on 8th March which was well attended by local businesses and partners), and issued 2 Business in Bolsover ebulletins, including one to promote the launch of the 'Invest Bolsover' website.

- Responded to 2 confidential general investment enquiries from Sheffield City Region (SCR).
- BDC Business Growth Fund: To date, 11 businesses have been awarded a grant from the Business Growth Fund totalling a commitment of £89,984. 15.6 full time equivalent jobs have been created to date. Economic Development have been working with businesses to stimulate interest and have a good pipeline of potential applications coming forward.
- Full planning permission granted for 1,950 sqm extension to the existing Xbite headquarters, including associated parking and landscaping works at Maison Court, Midland Way, Barlborough.

2. Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth

- B@home - Sites at Derwent Drive, Blackwell and Fir Close now complete, with Rogers Avenue, Creswell this means that 33 properties have been completed. Currently on site at Hill Top, Shirebrook, this is the largest site to date. Work has started on phase 2 properties, most of which are on small sites around Pinxton and South Normanton. The Council have been able to attract almost £500k additional funding for these schemes. There is an increased emphasis on providing properties that are lacking, including 4 bed houses and 3 bed bungalows for families with disabilities. Work continues to look at future sites.
- 28 social housing properties have been developed through the empty properties programme through a mixture of renovation and conversion.
- Full Planning permission granted for proposed Medical Centre, Main Street, Whaley Thorns. The NHS Foundation Trust have confirmed that funding allocation is in place to enable speedy delivery of this community facility.
- Full planning permission granted for “Bolsover East” - Residential development comprising 212 houses at Mooracre Lane, Bolsover (Keepmoat).
- Outline planning permission granted for residential development of up to 36 dwellings at Thornhill Drive, South Normanton (Rippon Homes Ltd).
- Full planning permission granted for residential development comprising 30no 2-bedroom dwellings and 5no 3-bedroom dwellings Jacques Brickyard, South Normanton.
- Across the district 54 affordable properties have been completed in this year. The target of 1000 properties developed in the district is close to being achieved and a strategic site has secured full planning permission (Keepmoat @ Bolsover East for 212 houses).
- Developer Forum held on 17th April 2018.

3. Unlocking Development Potential: unlocking the capacity of major employment sites

- Council owned assets - The Tangent phase 2 workshop new build project has been completed. Pleasley Vale security/concierge contract - work was completed in December 2017.
- Dragonfly (JV) - Investment and loan secured. Awaiting the outcome from planning on Park Lane Pinxton. Full Planning Permission granted for residential development for 10 two storey dwellings with associated parking spaces and landscaping, Council Depot at South Normanton (Dragonfly Developments).
- Ongoing progress on various applications to discharge conditions attached to the permission for re-development of the former Coalite site. Application for improvements to Buttermilk Lane / access to the site to be determined by planning committee in May. (MI corridor).
- Full planning permission granted for construction of new modern retail foodstore (Lidl) along with associated car parking and landscaping on land at Portland Road including Recreation Ground White Swan Public House Car Parks and Housing Areas, Portland Road Shirebrook.

The following is a more detailed breakdown of some of the performance measures against our Growth priorities.

BDC Growth PI Summary (2017-18 – End of Year Position)

2016/17 Outturn	Description	2017/18 Outturn	17/18 Target	Status	18/19 Target
£520,315	Major Planning fees received	£490,191		▲	
£151,869	Minor Planning fees received	£218,869			
£672,184	Combined Minor and Major Planning fees	£709,060	£325,000		£325,000
88.8% (24 out of 27)	Process all major planning applications 10% better than the national minimum (CP)	100% (32 out of 32)	60%	▲	60%
91.7% (133 out of 145)	Determining "Minor" applications within target deadlines	97% (132 out of 136)	70%	▲	70%
97.7% (216 out of 221)	Determining "Other" applications within target deadlines	98.5% (197 out of 200)	85%	▲	85%
8 years (2109 dwellings)	Supply of available and deliverable housing sites at 1st April (5 year supply)	Available Dec 18			
34,548 sqm 2016/17	Area of new employment floor space built (hectares / square metres)	Available Dec 18			
293 Net	Enable the development of at least 1,000 new residential properties within the district by March 2019 (CP)	Available Q1 18/19	-	-	1000
£257,091 (Cumulative £542,821)	Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019 (CP)	£191,202 17/18 £734,023	-	▲	£850,000
7	Deliver 100 new Council properties by March 2019 (CP)	26 YTD (Cumulative 33)	-	▲	100
7	Work with partners to deliver an average of 20 units of affordable homes each year (CP)	54	20	▲	20
0	Introduce alternative uses to 20% of garage sites owned (total 152) by the Council by March 2019 (CP)	14		▲	30 sites
£130,100	Average house price	£136,800	-	▲	-
0	Bring back into use 15 empty properties per year (CP)	6 converted to 28 dwellings	15	-	15
99.4%	% of business rates collected in year	99.1%	98.5%	▲	98.5%

2016/17 Outturn	Description	2017/18 Outturn	17/18 Target	Status	18/19 Target
+£2,673,257 (£26,270,072) (£2,793,434 Cumulative)	Optimise business growth as measured by gross NNDR by £2.5 m by March 2019 (CP) (Baseline £23,476,638 2014/15)	Awaiting Confirmation	-	▲	£2.5m
73% (£404,159.56.)	Percentage of NNDR arrears collected	40.4% (against a target of 65%)	65%	▼	65%
£3,545,547 (+6.5%)	Change in rateable value of commercial property in the district	£1,113,349 (+1.8%)		See note	-
£233,732 income generated	Level of income generated through letting property owned by the Council but not occupied by the Council, not including Housing, The Tangent and Pleasley Vale	£237,364 income generated	£241,747	▼	-
£19,939	Financial performance for the Tangent in line or exceeding budget forecast.	-£9,132 Loss	£19,984 profit	▼	-
£158,143	Financial performance of Pleasley Vale Mills in line or exceeding budget forecast.	£191,130 Profit	£185,112 profit	▲	-
8	Number of Business Growth Fund grants awarded	11	10	▲	-
£64,144	Value of Business Growth Fund grants awarded	£89,894	£100,000	▼	-
3	Number of BNED LEADER grants awarded (scheme total)	7	24	▼	18
€108,606	Value of BNED LEADER grants awarded	£195,385	£500,000	▼	£659,217
0	Apprenticeships started	12	12	▲	10
65	50 businesses supported through Key Account Management by March 2019 (CP)	121	-	▲	50
1.2%	Percentage of district residents aged 18-24 claiming Job Seeker's Allowance	1.1%	-	-	-
0.9%	Percentage of Derbyshire residents aged 18-24 claiming Job Seeker's Allowance	0.8%	-	-	-
1.0%	Percentage of all district residents 16-64 claiming Job Seeker's Allowance	1.0%	-	-	-

Notes:

Change in rateable value of commercial property in the district	This figure cannot now be compared to the baseline figure as at 31/03/15 due to the revaluation that took place from 01/04/17. The two are no longer comparable. If the new baseline at 01/04/17 of £62,415,557 is used the increase is £1,113,349 (+1.8%)
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Exceptions:

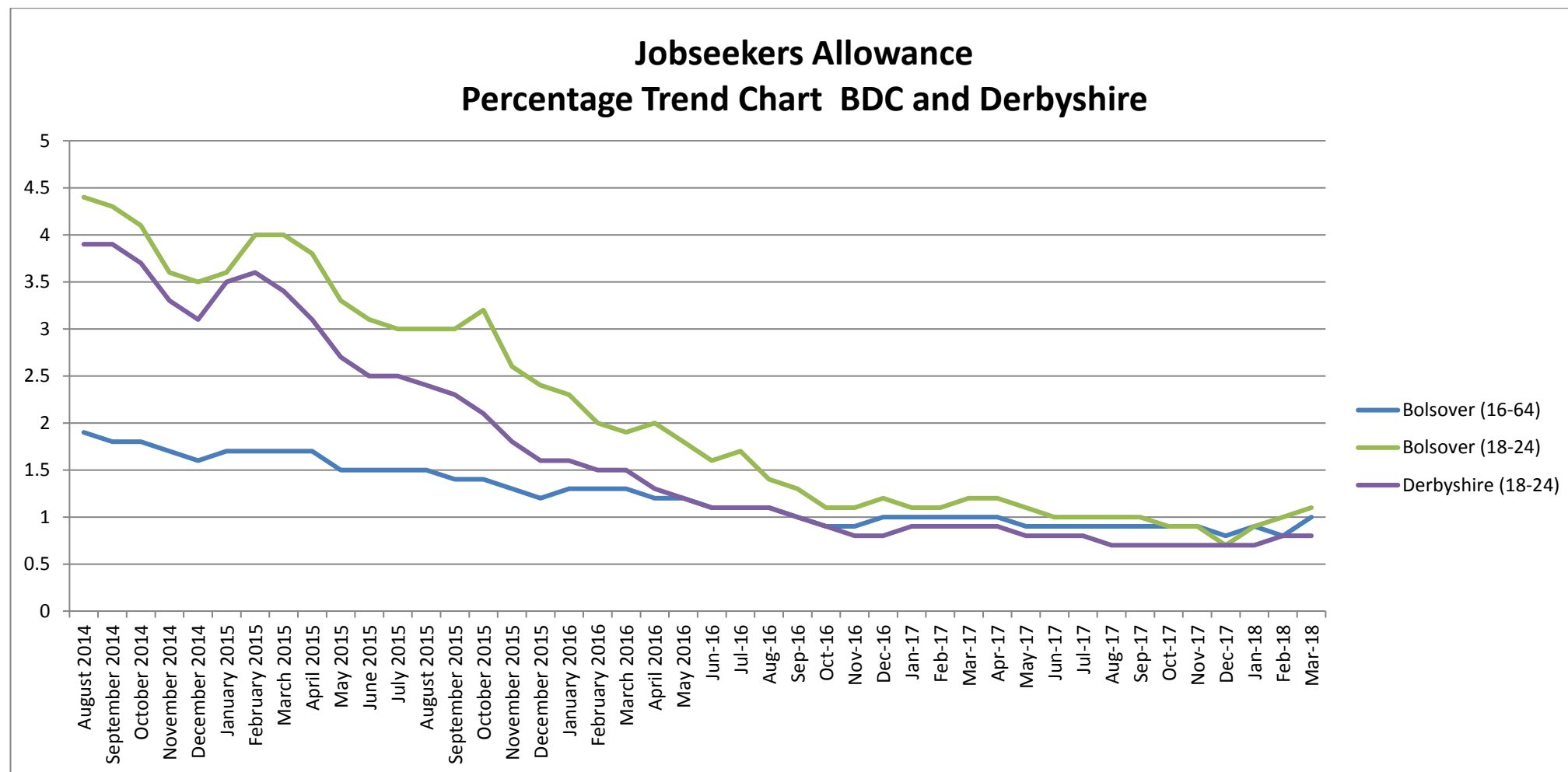
Percentage of NNDR arrears collected	The debit for previous years actually increased during the year by £1.3million due to retrospective changes to rateable values. Therefore, although the actual arrears outstanding at 31/03/17 have only reduced by 40.4%, the total collected for previous years was £1.7m.
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Level of income generated through letting property owned by the Council but not occupied by the Council, not including Housing, The Tangent and Pleasley Vale	On G156 the rental income was £101,195.47 against a budget of £108,247 – this was as a result of Spoilt for Choice vacating the office at the Arc in June last year and DCHS completing the lease in January 2017. This is £4,686.75 per quarter.
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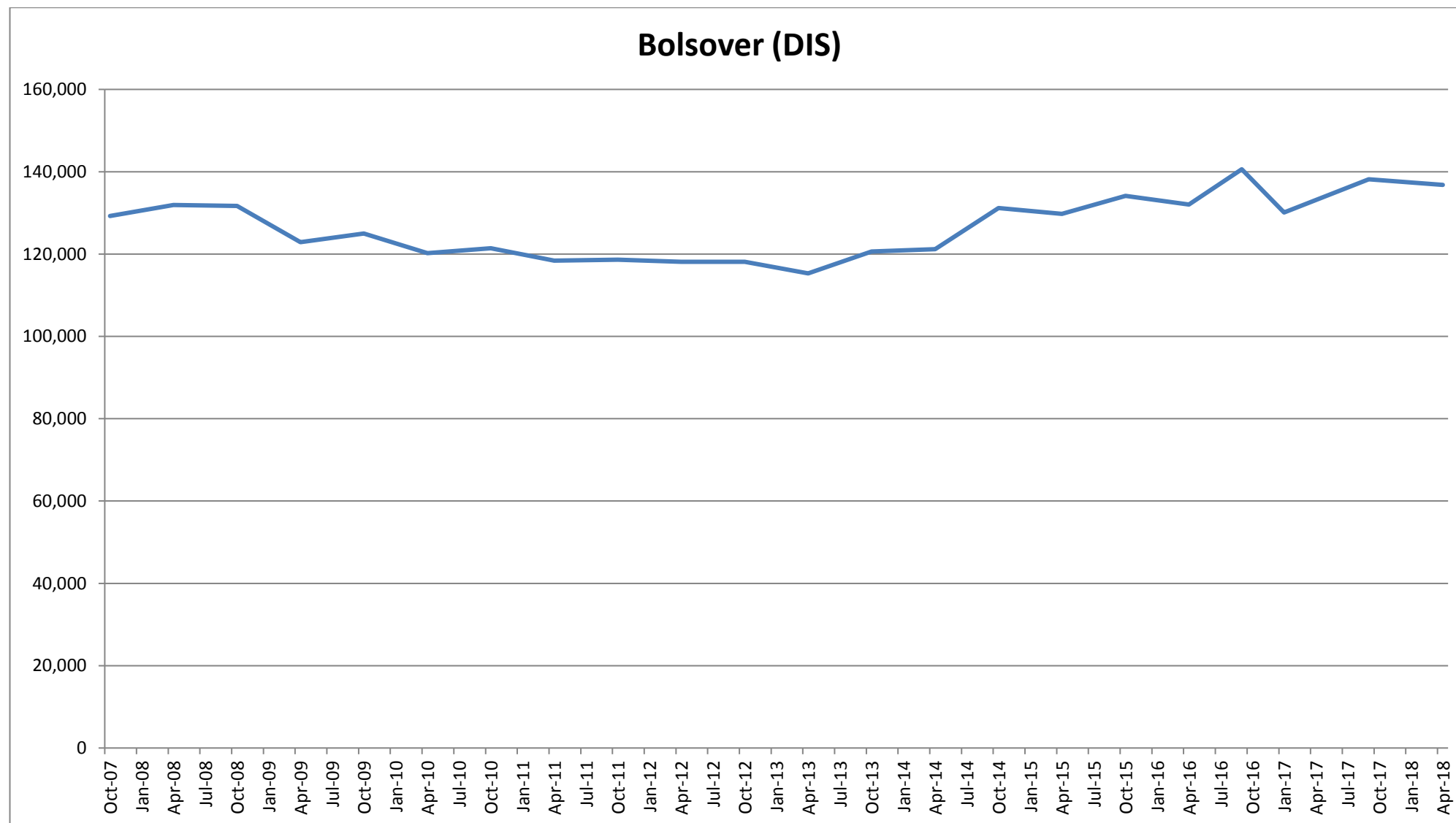
Financial performance for the Tangent in line or exceeding budget forecast.	<p>The electricity expenditure was slightly over forecast (£1940 over), as a result of building works and high level of occupancy.</p> <p>The water bills are not accrued, so the invoice for the period Oct 16 – March 17 was paid out of this financial year, and then WaterPlus / Severn Trent changed the billing from 6 monthly to quarterly, so we have a full financial year of charges for this financial year, in effect paying 18 months of bills within the one financial year (£3396.15 over budget);</p> <p>Due to ongoing disputes with BT for the broadband and telephone charges from the previous financial years 15/16 and 16/17 an accrual had been allowed for circa £5,000, however due to the length of time for the dispute and the final settled invoice, the cost exceeded this accrual (£4,804.79 over budget).</p>
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Value of Business Growth Fund grants awarded	To date, 15.6 jobs have been created and positions filled; this equates to £5768 per job outcome (which compares very favourably with EU LEADER benchmarks of £25000 per job outcome). The Economic Development Team has been working with businesses to stimulate further interest in the fund and a number of pipeline applications are expected in the first period of 2018/19.
Number of BNED LEADER grants awarded (scheme total) Value of BNED LEADER grants awarded	<p>Although 65 jobs was the target at the beginning of the LEADER programme (which coincided with the production of the Corporate Plan) the Rural Payments Agency have noted that due to the economic climate that we can informally work to the job creation rate used by Local Enterprise Partnerships, which is £25,000 per job. Against the approximate £1.1m grant available, the Delivery Plan was revised in 2016/17 to create 40 jobs (although still aiming for as many as possible). This target is still in place.</p> <p>Following the recruitment of two very capable officers we are working to mitigate the delays by offering regular drop in sessions and one-to-one support meetings with applicants held in the two Council offices or local business premises and have also contacted all NNDR-registered businesses and local farm businesses to again promote the fund to eligible organisations. Within a short time we have increased the turnover speed from Expression of Interest to Full Application and the drop-out rate has reduced significantly. It is expected as the Team settles into their new roles and way of working that there will be a considerable increase in approved projects in the next quarterly reporting period.</p>

BDC Job Seeker's Allowance % Trend Chart



BDC Average House Prices (2007 up to April 2018)



Bolsover District Council
Growth Scrutiny Committee

30th May 2018

Agreement of Scrutiny Committee Work Programme 2018/19

Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 Attached at Appendix 2, is the list of topics discussed at the Scrutiny Conference 2018 for further consideration and selection by Committee.
- 1.3 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.4 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.5 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members review the topics suggested for 2018/19 within Appendix 2 and select their priority topic(s) for 2018/19.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers) Previous versions of the Committee Work Programme.	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

Growth Scrutiny Committee

Work Programme 2018/19

Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Unlocking our Growth Potential

Formal Items – Report Key

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
30 th May 2018	Part A – Formal	• Agreement of Work Programme 2018/19	Scrutiny & Elections Officer
		• Growth Strategy Update Q3 & Q4 2017/18	Information, Engagement and Performance Manager
		• Growth Performance Indicators Q3 & Q4 2017/18	Information, Engagement and Performance Manager
	Part B – Informal	• Scoping of Review Work	Scrutiny & Elections Officer
		• Review of Income Generation – Draft Final Report	Scrutiny & Elections Officer
27 th June 2018	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
		• Training Session – Analysis of Evidence	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
25 th July 2018	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
5 th September 2018	Part A – Formal	• Quarter 1 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
3 rd October 2018	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
31 October 2018	Part A – Formal	• Quarter 2 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
28 th November 2018	Part A – Formal	• Growth Strategy Update Q1 & Q2 2018/19 – TBC	Information, Engagement and Performance Manager
		• Growth Performance Indicators Q1 & Q2 2018/19 – TBC	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
23 rd January 2019	Part A – Formal	• Update on Bolsover Local Strategic Partnership (TBC)	Partnership Team
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review work	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
27 th February 2019	Part A – Formal	• Quarter 3 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
27 th March 2019	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
24 th April 2019	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer

Update on High Street Working Group – TBC
Economic Development & Housing Strategy – Progress Update – TBC

Scrutiny Topic Suggestions for 2018/19 – Growth

Review Topic	Source of Suggestion	Service Area	Score at Conference/Priority Ranking	Members Comment from Conference	Officer Comment
Review of the Sustainability of External Funding	SAMT	Local Enterprise Partnerships and Combined Authorities Partnerships Regeneration	5/9 Low Priority	<p>Members felt that further clarity was needed on DCC and European monies due to Brexit.</p> <p>Scrutiny could add value by mapping areas of uncertainty but they questioned whether the committee's work could lead to truly effective outcomes.</p> <p>Members felt that this should already be in place by Finance as part of the budget setting process. They felt there should be w wider Member discussion around risks to the Authority and this was supported by Executive Members present.</p> <p>Members recommended initial discussion with Finance with a possible presentation to all Members. A decision could be taken on whether to progress a review after this point.</p>	<p>Officers are actively involved in D2N2 and SCR LEP officer groups which discuss future sustainability of funded support programmes.</p> <p>D2N2 Growth Hub has a Business Support Matrix which is updated every three months, detailing the support offered from funding programmes.</p> <p>D2N2 Growth Hub has submitted an ERDF application to continue the business support service across D2N2 for 5 years beyond 2019.</p> <p>SCR LEP have three-year delivery plans in place 2018-2021 on Skills, Employment & Education; Business & Investment; Place; Transport. The Business and Investment delivery plan commits to continuing to deliver and add to the business support offer to 2021.</p>

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					<p>Skills Bank phase 2 is still being designed and will be rolled out later in 2018 until 2021.</p> <p>D2N2 are submitting an application to the Careers and Enterprise Company for a Careers Hub in the D2N2 region.</p> <p>D2N2 are looking to sustain the existing Enterprise Advisor Network support offered to schools beyond 2018, to support delivery of the recently published Careers Strategy.</p> <p>Bolsover Business Growth Fund grants – if this pot was extended, potential to use as match funding to support future Growth Hub services or continue to provide a local funded programme once other funding has ended.</p>

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Review of Creation of a Logistics Hub in the vicinity of the M1(J29A)	Cabinet	Regeneration	2/9 Leave Out	Members in the group discussing this topic were informed that this was already being considered at a strategic level by Executive and plans had been discussed with DCC. Depots across the County were also being looked at as part of the One Public Estate work. Members agreed that Scrutiny could not add value as this was already being progressed.	No further comment to add given members comments
Review of Bolsover Castle...then what!	Scrutiny Councillor	Tourism Economic Development	9/9 High Priority	Members reviewing this topic felt that there was clear scope for Scrutiny to have an impact. It was noted this was a priority issue for Old Bolsover Town Council, Friends of New Bolsover and Creswell Crags as well. Members noted that this would complement existing activity within the area including the desired transformation of the old cricket ground; the potential development of the town centre as a hub for	English Heritage have identified the need for hotel accommodation as a priority to increase the number of overnight stays which would support a wider event programme that the Castle could deliver. Marketing Peak District and Derbyshire ERDF funded Market Towns programme includes Bolsover Visit Sleep Cycle Repeat identifies the key gaps in accommodation/services to support tourism (includes

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				<p>craft/art businesses to complement the offer at the Castle; New Bolsover Model Village; and the potential for a Heritage Bus Tour.</p> <p>Members were clear that the Castle needs to be self-financing but were conscious that the Market Towns had significant assets that could enable further</p> <p>Members felt a key issue was lack of accommodation/caravan sites to encourage a longer stay.</p> <p>Areas of query were as follows:</p> <ul style="list-style-type: none"> • Do we currently do enough? • Could we deliver things better? • How is the Council and partners maximising tourism to the District? • How are partners maximising income 	<p>Bolsover town and surrounding areas).</p> <p>LEADER funding is available to support tourism growth in rural areas</p>

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				brought in to the District?	
Review of Support available for Start-Up Businesses in the South of BDC area	Scrutiny Councillor	Economic Development	No score given – insufficient detail.	<p>Members reviewing the topic felt there was insufficient detail provided in order to evaluate the topic fully.</p> <p>Queries raised where as follows:</p> <ul style="list-style-type: none"> • Is this related to premises or funding support? • Is this an issue for small, medium or large businesses? • What provision is there in general across the District? 	<p>In terms of funded business support for start-ups there is a range of existing activity:</p> <ul style="list-style-type: none"> • There is the Bolsover Business Growth Fund which has been opened up to the whole of the district and can support start-up costs, including capital costs of moving into new premises. • Business support is delivered by the two Growth Hubs, SCR and D2N2 and can be accessed by businesses district-wide. Includes provision for start-up support. • The SCR LaunchPad programme - support specifically aimed at start-ups; and SCR Y-Accelerator programme – aimed at innovative new start ups – can be

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					<p>accessed by businesses district-wide.</p> <ul style="list-style-type: none"> • Officer time is available to businesses who need additional signposting and/or support to access the services available to them. • NBV and D2 Business Starter offer funded 'Starting-up in Business' courses, which are open to all and delivered at various locations across the D2N2 region. Could be explored to see if they can deliver in the South of the district if demand there? • NBV also offer start-up grants to businesses in the D2N2 region. • Bolsover Business Network has been developed and is being built upon ongoing – events have been delivered both North and South of the

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					<p>District, open to all businesses (including pre-start up) – currently developing a Communications Plan/Strategy for the network and will work with the Communications & Marketing team on this</p> <ul style="list-style-type: none"> • A number of business events have been delivered aimed specific groups – i.e. growth sectors, women, start-up, micro & SMEs. • Currently reviewing the business pages on the corporate website and the Business Bolsover comms/branding - (will include info relevant to pre and new start-ups) – will work with Scott's team on this
Review of Activity to promote tourism	Scrutiny Councillor	Tourism Economic Development	9/9 High Priority	Members reviewing the topic felt there was scope for Scrutiny to have an impact and	A range of activity is currently taking place across departments.

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within the District				<p>that it was potentially a good topic for mini-review.</p> <p>Members felt that more publicity was required for Bolsover Castle, Hardwick Hall and Creswell Crags. It was noted that this was a clear area for improved employment opportunities.</p> <p>Executive Members noted that a Brochure was being produced already which could lead Scrutiny to duplicate. *Advice to be sought from Communications and Marketing before proceeding.</p> <p>It was noted that this could be merged with the other topic related specially to key sites such as Bolsover Castle.</p>	<p>Economic Development:</p> <ul style="list-style-type: none"> Visit Sleep Cycle Repeat Destination Management Plan, included a review of tourism and accommodation offer/gaps in North Derbys/Notts - linked to the attractions and cycle trails - which involved partners from the LAs and the destination management organisations. MPDD undertake the destination management function for the district include marketing and promotion. Local Visitor Economy Group – a business network aimed at bringing the attractions and retailers together to look at ways to do joint promotion, extend visitor length of stay and spend - not effective as attractions/retailers didn't have resources to follow up actions set by the group. <p>Communications & Marketing:</p>

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					<ul style="list-style-type: none"> • Four town centre guides have been sent to print (an initial 2,500 of each) to help promote the towns to residents, visitors and tourist and what's on offer. These may be expanded upon in future years to cover all parishes in the District. An events guide will also be produced in 2019. • A number of promotional films are currently being prepared to help promote the District and will cover areas such as each town/village, tourism, business, community, etc. • We are also looking at what small scale events can be staged to help attract people to the area. • A meeting has taken place between Communications and Economic Development to ensure there is no duplication and we make the best use of our resources.

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Review of Formation of a Joint Venture Company to sell BDC expertise to the private sector – Tenancy Management for Private Rented Sector	Scrutiny Councillor	Economic Development	9/9 High Priority	<p>Initially Members felt this wasn't necessary and duplicated the JV company we already had, and we were already looking at selling services i.e. procurement and payroll. It was suggested the topic be narrowed to specifically relate to Tenancy Management for the Private Rented Sector.</p> <p>Members agreed the principal was sound but queried if staffing issues would arise i.e. capacity of staff to deliver existing service plus new external service.</p> <p>Members felt that we needed to be clear that our existing provision as a 'landlord' was efficient before embarking on extending what we currently offer to the private sector.</p> <p>Comments noted were:</p> <ul style="list-style-type: none"> • Further clarification to define the purpose of the business 	Need to identify whether there is a potential market for this service, and that it was viable before embarking on any other work. Resource required to undertake comprehensive market testing.

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				<ul style="list-style-type: none"> Need to consider benefits to the authority's income Vs disadvantage of taking business away from private sector (including potential business rates income to us, as we would be competing against them). <p>It was noted that Ashfield had looked at something similar which could be a useful external source.</p>	